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PROCESS FOR ENROLLMENT AND ADMISSION OF FOREIGN STUDENTS INTERESTED IN APPLYING TO THE LANGUAGE PROGRAMS OF THE CATHOLIC UNIVERSITY OF COLOMBIA

The Colombian government supports international education and welcomes foreigners from all countries in pursuing programs at authorized public and private educational institutions. A foreign citizen interested in studying in the country must obtain a valid visa and/or permit for students to keep it valid for the duration of the selected academic program.

The student who is applying is responsible for the processing and validation of all the requirements in order to be able to study legally at the university.

If you are a foreign student interested in one of our Language Programs, please carefully read the following information about the application process for the program.

IMMIGRATION CONSIDERATIONS FOR FOREIGN CITIZENS

If you are a foreigner and are interested in applying from abroad, you should consider the following:


All foreign citizens interested in staying in Colombia for more than 180 days must obtain a visa depending on the activity they will undertake in the country. For the Language programs, they must apply for a student (V) visa through the Ministry of Foreign Affairs website: https://www.cancilleria.gov.co/tramites_servicios/visa.

Citizens interested in staying in Colombia for less than 180 days, who come from countries for which the Colombian government requires a visa, must apply for it through the Ministry of Foreign Affairs of Colombia website. https://www.cancilleria.gov.co/tramites_servicios/visa

Students from visa-exempt ([see Resolution 5488 of 2022](#)) countries whose stay does not exceed 180 days must present the Pre-Acceptance Registration letter issued by the Language Institute of the Catholic University of Colombia to the immigration officer upon entry into the country in order to be granted an Integration and Development Permit (PID). This stamp is valid for 90 days and may be extendable for another 90 days.

If you are a foreigner and are already in Colombia, you should consider the following:

If the student is in the country with a tourist visa (type V), airport transit visa, or any other migratory status that does not allow them to study legally in Colombia, they must regularize their migratory situation through the [Colombian Ministry of Foreign Affairs](#) or [Migration Colombia](#), depending on their case, in order to enter the University. The applying student is responsible for

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the migration process, its costs, and validation of all requirements necessary to study legally at the University.

It is important to consider that except for the visa granted in the tourist category or for airport transit, any visa with a validity equal to or greater than ninety (90) calendar days will allow its holder to pursue studies during the authorized validity or stay ([see Resolution 5477 of 2022](#)).

Venezuelan citizens may enroll in the Language Programs at the Catholic University of Colombia with a valid Temporary Protection Permit or a valid M, R, or V visa that allows them to study in Colombia.

IMPORTANT: It is mandatory for foreign citizens holding a visa valid for more than three (03) months to obtain a Foreign ID Card. This document will be issued by MIGRACIÓN COLOMBIA at one of the Facilitation Centers in the city.

The Registration and Admission letter issued by the Language Institute of the Catholic University of Colombia is a letter that enables the possibility of enrolling in the selected Language Program. It is also required by candidates as a supporting document in the visa application process and the process of legalizing student immigration status with the airport and immigration authorities of Colombia. It is important to note that this letter does not indicate official enrolment in the Language Program until all legal requirements are met, and the steps and requirements outlined in section 2) of this document are fulfilled. This letter will be issued once the student has completed all the steps and requirements outlined in section 1) of this document.


1. Registration

1.1. Registration and Admission Letter:

This letter indicates admission to the program selected by the candidate and their respective registration, after having completed the required steps outlined in section 1.2. of this document.

This document also states that official enrollment in the program will be confirmed once the candidate pays the full tuition fee. For applicants from abroad, this payment can be made once the candidate obtains the type V visa. For applicants from Colombia, the tuition fee payment can be made once the candidate legalizes their migratory status as a student with the authorities ([Migration Colombia](#)).

1.2. Steps for issuing the Registration and Admission Letter for applications from Colombia and abroad:

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- Have conducted the interview (in-person or virtual depending on the location) with the Academic Secretary and/or Internationalization Coordinator of the Language Institute.
- Language proficiency test to determine the program to be studied.
- Completion of the [Registration Form](#).
- Payment of the registration fee ([Payment Instructions](#)) and issuance of payment receipt.

The registration is done only once for the entire program, through the national and international channels established by the University ([Payment Instructions](#)).

[\(Check registration and tuition fees on the Language Institute's microsite\).](#)

1.2.1. Registration methods:

Registration from Colombia

- [**Foreign citizens already in Colombian territory with a valid tourist or airport transit visa.**](#)


Candidates who are in the country with a tourist visa (type V) or under any other migratory status that does not permit them to study legally in Colombia must legalize their migratory status as a student before the relevant authority ([Migration Colombia](#)) by presenting the registration and admission letter indicated in sections 1.1 and 1.2 of this document, a copy of the registration receipt, and any other documentation required by Migration Colombia.

- [**Venezuelan citizens with a valid type \(M, R\) visa or PPT \(Temporary Protection Permit\).**](#)
Venezuelan citizens interested in studying one of our Language Programs can register with valid type M or R visas or with a valid PPT (Temporary Protection Permit) for the total duration of the program, and by complying with the steps and requirements outlined in sections 1.1 and 1.2 of this document.

Registration from outside Colombia

- [**Foreign citizens from countries where the Colombian government requires a visa from in order to gain entry into the country.**](#)

Certain nationalities require the processing and issuance of a type V visa according to the purpose of the visit for entry into Colombian territory. The foreign citizen must be responsible for the process and compliance with the requirements demanded by the Colombian Ministry of Foreign Affairs as well as the respective Colombian authorities abroad to obtain the visa that allows them to study legally in Colombia. You can access the national government's website to determine

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whether or not your country requires the processing of an immigration visa to enter Colombian National Territory [Cancillería Page](#).

To obtain the type V visa that allows studying in Colombia legally, the candidate must submit the Registration and Admission letter issued by the Language Institute of the Catholic University of Colombia. To issue the letter, the candidate must comply with all the steps and requirements required in sections 1.1 and 1.2 of this document.

Once the candidate obtains the visa, they must send a scanned copy and other required documents in order to continue with their enrollment process. The documents should be sent to: institutodelenguas@ucatolica.edu.co

- [Students from countries that do not require a visa for entry into Colombia.](#)

If your nationality is on the list of countries exempt from a visa for entry into Colombia for stays which are shorter than 180 days, you must enroll in the program and present the Registration and Admission Letter to the immigration officer upon entry into Colombian territory, who will grant a stamp of Entry and Development Permit for 90 days. The student may renew this permit for another 90 days through the website or by visiting one of the Migration Colombia offices.


Important: For all registrations from Colombia and abroad, it is necessary to present the Registration and Admission letter for the Language Program issued by the Language Institute of the Universidad Católica de Colombia. This letter guarantees a place on the program and confirms enrollment and admission; however, official enrollment is completed once the steps and requirements specified in section 2) of this document are completed.

EROLLMENT

Once the candidate obtains the required visa permits and other documentation legalizing their migratory status as a student in Colombia, they can proceed with their enrollment process by paying for the language program they intend to undertake. All the requirements described below must be met, and the specified original documents and copies, depending on the candidate's location, must be sent to institutodelenguas@ucatolica.edu.co and/or presented to the Academic Secretary and/or Internationalization Coordinator in person at the Language Institute facilities, located at Av. Caracas No. 47 - 44, Block B.

[2.1 Documents Required for Official Enrollment in the Language Program from Colombia](#)

Complete the registration and admission process explained in section 1) of this document.

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Submit original and copy of:

- Registration form for the program
- Proof of payment of registration fee
- Passport - identification page with photo, biographical data, and entry stamp into the country
- Type V study visa, valid for the academic duration of the program to be undertaken
- Foreign ID Card or a Commitment Letter indicating the delivery date of the Foreign ID Card
- M Visa, R Visa, or PPT Permit for Venezuelan citizens or other foreign nationals residing in Colombia
- For stays shorter than 180 days, foreign citizens from visa-exempt countries may present the PID (Permit of Entry and Permanence).
- Legalization of migratory status with Migration Colombia International Health Insurance with repatriation coverage and coverage for Covid-19 treatment.

2.2 Documents required for Official Enrollment in the Language Program from Abroad

Complete the registration and admission process outlined in section 1) of this document.
Present original and copy of:


- Registration form for the program
- Proof of registration payment
- Passport - identification page with photo, biographical data
- Visa (can be digital) valid for the academic duration of the program to be pursued
- Original and copy of International Health Insurance with coverage

International health insurance: Additionally, foreign students must present international health insurance with a minimum coverage of USD 30,000. This insurance must include repatriation in case of serious illness or death and provide coverage from the first day of stay in the country until the moment of departure. This insurance is required to complete the admission process.

Traveler's health insurance issued by credit card companies is not accepted as they operate on a reimbursement basis.

2.3 Final Enrolment from Colombia and Abroad

Once the candidate from Colombia or abroad completes the steps and requirements specified in section 2) of this document and submits the relevant documentation, the Registration and Control Office will proceed to issue the enrolment receipt, which must be paid by the specified deadlines for each program.

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You can consult the payment instructions of the Catholic University of Colombia to learn about the payment methods from Colombia or abroad or visit the admissions microsite - receipts and payment methods.

Important Information:

It is very important to complete the registration and enrollment process before the candidate starts classes at the Catholic University of Colombia. For more information or questions, you can contact: institutodelenguas@ucatolica.edu.co and/or visit the Language Institute facilities, located at Av. Caracas No. 47 - 44, Block B.